

NATIONAL BOOK DEVELOPMENT BOARD

STATEMENT OF ALLOTMENTS, OBLIGATIONS INCURRED AND BALANCES

As of December 31, 2009

General Fund 101

PARTICULARS	ALLOTMENT RELEASED (per SARO and ABM)	OBLIGATIONS INCURRED	UNEXPENDED ALLOTMENT
CURRENT YEAR'S ALLOTMENT:			
PERSONAL SERVICES			
Salaries	7,001,204.00	6,722,342.49	278,861.51
Representation and Transportation Allowance	700,000.00	699,020.21	979.79
Honoraria	135,000.00	134,300.00	700.00
Year-End Bonus	677,000.00	676,772.00	228.00
PERA	163,000.00	162,890.90	109.10
ADCOM	489,000.00	488,672.73	327.27
Clothing/Uniform Allowance	112,000.00	112,000.00	-
Productivity Incentive Benefits	52,000.00	52,000.00	-
Step Increment for Length of Service	2,000.00	1,933.23	66.77
Pag-IBIG Contributions	33,000.00	33,000.00	-
Health Insurance Contributions	75,000.00	74,362.50	637.50
Employees Compensation Insurance Premiums	33,000.00	32,467.61	532.39
Productivity Enhancement Pay	260,000.00	260,000.00	-
Retirement and Life Insurance Premiums	808,407.00	742,157.19	66,249.81
Total PS	10,540,611.00	10,191,918.86	348,692.14
Maintenance and Other Operating Expenses			
Traveling expenses	425,000.00	424,163.63	836.37
Communication Services	800,000.00	798,051.03	1,948.97
Repairs and Maintenance	300,000.00	226,782.41	73,217.59
Supplies and Materials	774,000.00	742,673.04	31,326.96
Rents	1,700,000.00	1,690,030.15	9,969.85
Water, Power and Illumination	482,000.00	481,160.00	840.00
Training and Scholarship Expenses	300,000.00	244,920.70	55,079.30
Extraordinary and Miscellaneous Expenses	85,000.00	85,000.00	-
Taxes, Insurance Premiums and Other Fees	63,000.00	62,119.96	880.04
Professional/Other Services	4,316,779.00	3,845,969.06	470,809.94
Printing and Binding Expenses	1,000,000.00	605,319.48	394,680.52
Advertising Expenses	250,000.00	156,560.04	93,439.96
Subscription Expenses	30,000.00	26,875.00	3,125.00
Representation Expenses	1,500,000.00	1,232,204.08	267,795.92
Membership Dues to Org.	5,000.00	-	5,000.00
Total MOOE	12,030,779.00	10,621,828.58	1,408,950.42
CAPITAL OUTLAYS			
	200,000.00	170,568.50	29,431.50
Total Capital Outlay	200,000.00	170,568.50	29,431.50
Total Current Year's Allotment	22,771,390.00	20,984,315.94	1,787,074.06
PRIOR YEAR'S ALLOTMENT:			
MOOE	2,515.31	2,515.31	-
Capital Outlay	88,938.50	88,938.50	-
Total Prior Year's Allotment	91,453.81	91,453.81	-
GRAND TOTAL	22,862,843.81	21,075,769.75	1,787,074.06