

NATIONAL BOOK DEVELOPMENT BOARD

STATEMENT OF ALLOTMENTS, OBLIGATIONS INCURRED AND BALANCES

For the period September 1-30, 2013

General Fund 101

PARTICULARS (1)	TOTAL ALLOTMENT RELEASED (GAA, RA 10352) (2)	OBLIGATIONS INCURRED (This month) (3)	OBLIGATIONS INCURRED (as of September 30) (3)	UNOBLIGATED ALLOTMENT (Based on released) (2) - (3) = (4)
REGULAR APPROPRIATIONS:				
PERSONAL SERVICES				
Salaries	7,205,000.00	441,081.21	5,212,267.13	1,992,732.87
Representation and Transportation Allowance	600,000.00	32,957.22	359,553.21	240,446.79
Honoraria	1,116,000.00	30,000.00	201,750.00	914,250.00
Year-End Bonus/ Cash Gifts	711,000.00	-	261,463.50	449,536.50
PERA	528,000.00	31,818.19	328,612.42	199,387.58
Clothing/Uniform Allowance	110,000.00	5,000.00	110,000.00	-
Productivity Incentive Benefits	44,000.00	-	-	44,000.00
Step Increment for Length of Service	20,000.00	-	-	20,000.00
Pag-IBIG Contributions	28,000.00	1,600.00	16,500.00	11,500.00
Health Insurance Contributions	66,000.00	4,287.50	45,062.50	20,937.50
Employees Compensation Insurance Premiums (ECIP)	28,000.00	1,600.00	16,400.00	11,600.00
TOTAL	10,456,000.00	548,344.12	6,551,608.76	3,904,391.24
AUTOMATIC APPROPRIATIONS:				
Retirement and Life Ins. Premium (RLIP)	866,000.00	49,763.04	529,189.07	336,810.93
TOTAL AUTOMATIC APPROPRIATIONS	866,000.00	49,763.04	529,189.07	336,810.93
TOTAL PERSONAL SERVICES	11,322,000.00	598,107.16	7,080,797.83	4,241,202.17
MAINTENANCE AND OTHER OPERATING EXPENSES				
Traveling expenses	412,000.00	11,416.00	206,915.96	205,084.04
Communication Services	636,000.00	20,069.40	234,041.64	401,958.36
Repairs and Maintenance	145,000.00	1,261.77	37,879.87	107,120.13
Supplies and Materials	652,000.00	82,075.00	483,666.70	168,333.30
Rents	2,715,000.00	-	2,667,814.52	47,185.48
Utility Expenses	550,000.00	37,112.48	320,568.78	229,431.22
Training and Scholarship Expenses	400,000.00	-	132,625.00	267,375.00
Extraordinary and Miscellaneous Expenses	110,000.00	1,598.00	76,838.00	33,162.00
Taxes, Insurance Premiums & Other Fees	100,000.00	-	86,029.81	13,970.19
Professional/Other Services	3,949,000.00	133,301.76	2,734,096.38	1,214,903.62
Printing and Binding Expenses	280,000.00	-	165,497.80	114,502.20
Advertising Expenses	450,000.00	5,000.00	9,360.00	440,640.00
Representation Expenses	1,400,000.00	75,519.68	316,933.82	1,083,066.18
Subscription Expenses	15,000.00	-	11,049.00	3,951.00
Membership Dues and Contributions to Organizations	5,000.00	-	-	5,000.00
TOTAL MOOE	11,819,000.00	367,354.09	7,483,317.28	4,335,682.72
CAPITAL OUTLAY				
Office Equipment, Furniture and Fixtures	500,000.00	-	462,281.00	37,719.00
Transportation Equipment	900,000.00	-	882,435.68	17,564.32
TOTAL CAPITAL OUTLAY	1,400,000.00	-	1,344,716.68	55,283.32
CONTINUING APPROPRIATIONS				
MOOE				
Communication Services	44,184.61	-	7,480.00	36,704.61
Printing and Binding Expenses	420,000.00	-	384,700.00	35,300.00
Professional/Other Services	1,000,000.00	-	270,000.00	730,000.00
TOTAL CONTINUING APPROPRIATIONS	1,464,184.61	-	662,180.00	802,004.61
TOTAL APPROPRIATIONS	26,005,184.61	965,461.25	16,571,011.79	9,434,172.82