

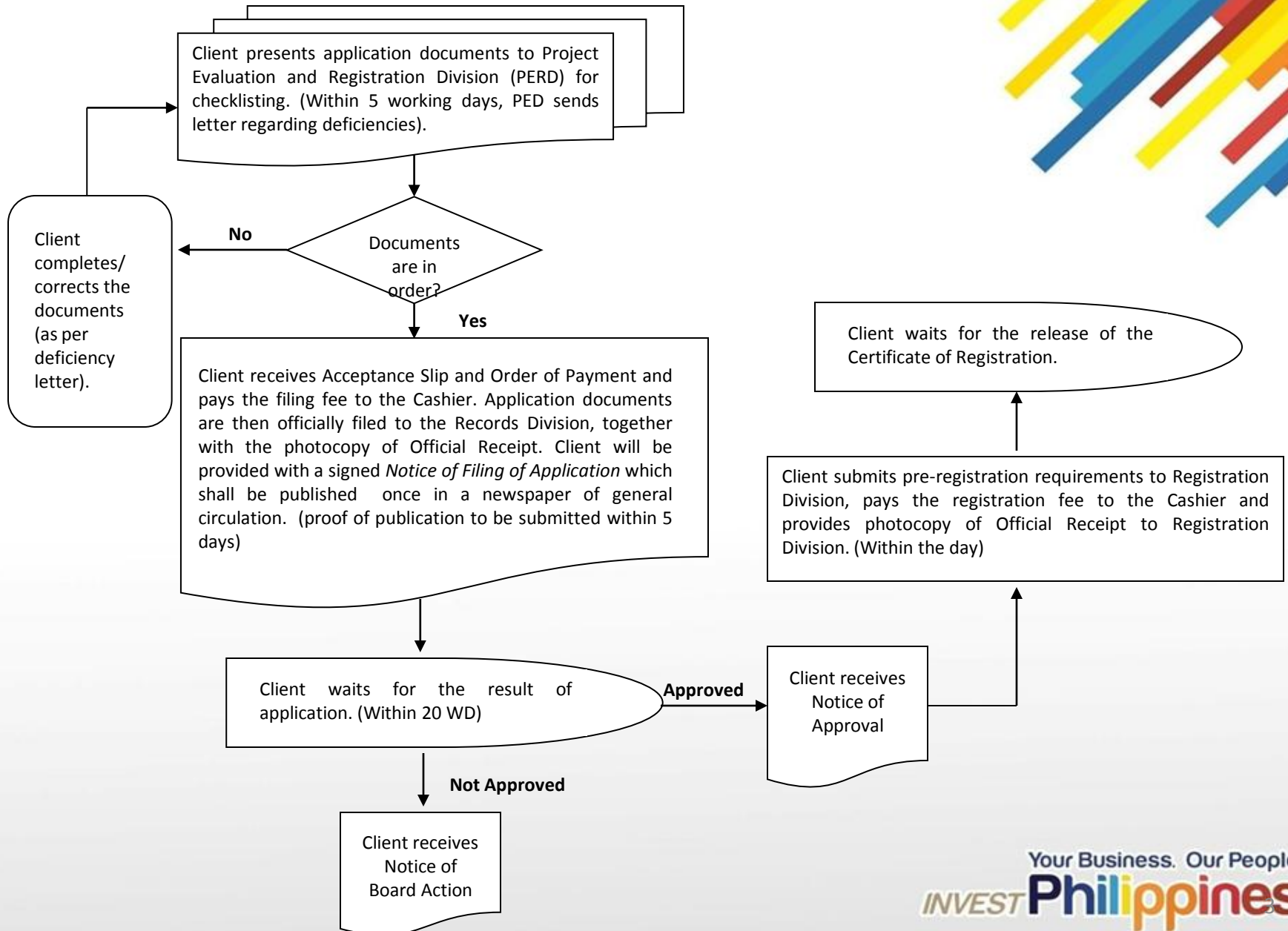


# Project Evaluation and Registration Procedures

# Documentary Requirements:

- ✓ Properly accomplished and notarized application form and attachments, duly signed and notarized
- ✓ For Corporations: Copy of the SEC Certificate of Registration and the latest Articles of Incorporation
- ✓ For Sole Proprietorships: Copy of the DTI Business Name Registration
- ✓ For Corporations: Latest General Information Sheet
- ✓ For Corporations: Board Resolution authorizing the officer to represent the company
- ✓ Latest Audited Financial Statements
- ✓ Other documents that may be required by the specific activity in the IPP (end. from NBDB)

# Application Process Flow



## Filing and Registration Fee:

Project Cost	Filing Fee* (PhP)	Registration Fee (PhP)
PhP 4 M and below	1,520	1/10 of 1% of project cost, but not less than <b>P3,000</b> and not to exceed <b>P15,000</b>
Exceeding PhP 4 M to PhP 20 M	3,030	
Exceeding PhP 20 M to PhP 50 million	4,545	
Exceeding PhP 50 M	6,060	

*\*Includes additional fee for Legal Research Fund (LRF) equivalent to 1% of filing fee but not lower than PhP 20.00 as per P.D. 1856.*