



**INTER-AGENCY TASK FORCE ON THE HARMONIZATION OF
NATIONAL GOVERNMENT PERFORMANCE MONITORING, INFORMATION AND REPORTING SYSTEMS**
(Administrative Order No. 25 S. 2011)

September 21, 2018

JERRY G. TIZON

Executive Director III
National Book Development Board
Unit 2401 Prestige Tower
F. Ortigas Jr. Road
Ortigas Center, Pasig City

Dear Executive Director Tizon:

We affirm the **National Book Development Board (NBDB)** for complying with the FY 2017 Performance-Based Bonus (PBB) requirements and qualifying for the grant of the bonus. The summary of the final IATF assessment result is attached.

More than the grant of the bonus, we hope that the PBB has significantly contributed to your agency's organizational and employee performance that led to concrete and visible improvements in the delivery of goods and services to the public.

To complete the PBB process, may we remind your office to publish the agency **MFO Accountability Report Card (MARC-1)** and **Management Accountability Report Card (MARC-2)** in your website or official publication. Kindly coordinate with the AO 25 Technical Secretariat for the finalization of the said report cards.

Furthermore, please be advised that the evaluation of agency accomplishments for FY 2018 shall be tightened in accordance to strengthening the performance of agencies, particularly in meeting the requirements on streamlining and process improvement of agency's critical services, achieving higher citizen/client satisfaction, and other physical targets. All agencies are apprised to take actions in accelerating procurement and timely utilization of approved budgets to properly support their operations and delivery of high quality services.

Thank you very much for your usual support.

Sincerely,

LAURA B. PASCUA

Undersecretary, Department of Budget and Management
and Chair, AO 25 Technical Working Group



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NATIONAL BOOK DEVELOPMENT BOARD (NBDB)	
Eligibility Requirements	Final Assessment
Good Governance Conditions	
1. Transparency Seal	<ul style="list-style-type: none">• Compliant• With System of Rating and Ranking
2. PhilGEPS Posting	<ul style="list-style-type: none">• Compliant
3. Citizen's/Service Charter	<ul style="list-style-type: none">• Compliant
4. FOI Manual	<ul style="list-style-type: none">• Compliant
STO and GASS	
1. Submission of APP non-CSE	<ul style="list-style-type: none">• Compliant
2. Submission of APP-CSE	<ul style="list-style-type: none">• Compliant
3. Submission of APCPI	<ul style="list-style-type: none">• Compliant
4. QMS Requirement	<ul style="list-style-type: none">• Compliant
5. Submission of Financial Report	<ul style="list-style-type: none">• Compliant
6. Submission of Report on Ageing of Cash Advances	<ul style="list-style-type: none">• Compliant
7. Compliance with at least 30% of Prior Years' Audit Recommendations	<ul style="list-style-type: none">• Compliant
8. Submission of Budget and Financial Accountability Reports (BFARs)	<ul style="list-style-type: none">• Compliant
FORM A (MFO and BUR)	<ul style="list-style-type: none">• NBDB met all MFO and its 2nd STO Performance Indicator targets as per DBM BMB-F report dated 5/2/18.• Did not meet the 100% target for Obligations and Disbursements BUR under GASS. Actual accomplishments were 94.26% and 83.91%, respectively.• The justifications provided by NBDB for not meeting its target for Obligations and Disbursements BUR were considered by DBM-BMB-F to be due to uncontrollable factors on 05/02/2018.
OVERALL ASSESSMENT	<ul style="list-style-type: none">• Based on the results of validation, NBDB satisfied the requirements and is eligible for the grant of FY 2017 PBB.