

# PURCHASE REQUEST

Entity Name: **NATIONAL BOOK DEVELOPMENT BOARD**

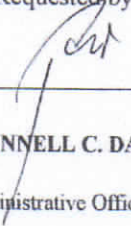
Fund Cluster : **01**

Office/Section : A & F Division		PR No. : <b>2019 312</b>		Date: <b>DEC 04 2019</b>	
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Piece	<b>FILING CABINET</b>	20		
		- Specifications (WDH): 460 mm x 600 mm x 1315 mm, All-Metal Body in Gauge no 22, 4 Drawers, Central Key-Lock Mechanism, Gray			
	Piece	<b>FILING CABINET WITH SLIDING DOOR</b>	10		
		- Specifications (WDH): 860 mm x 400 mm x 1800 mm, All-Metal Body Gauge 20, Key-Lock Mechanism, Gray			
	Piece	<b>MOBILE PEDESTAL</b>	30		
		400 mm W x 550 mm H x 650 mm D Flush Handle, Steel Ball Bearing, Gauge 20 Powder coated finish, Light Gray			
	Piece	<b>STEEL CABINET</b>	10		
		4 layer Lateral file cabinet, 900 mm W x 450 mm D 1370 mm H, Steel ball bearing, Gauge 20, (Light grey color ) Capacity 65 kg per drawer			
		<b>Approved Budget: PhP577,000.00</b>			

Purpose: For office use.

Requested by:

Signature :

  
\_\_\_\_\_

Printed Name :

**RHONNELL C. DACIO**

Designation :

Administrative Officer V

Approved by:

  
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**JERRY G. DIZON**

Executive Director III