

PURCHASE REQUEST

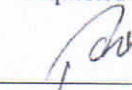
Entity Name: NATIONAL BOOK DEVELOPMENT BOARD

Fund Cluster : 01

Office/Section : A & F Division		PR No. : 2019 311		Date: DEC 04 2019	
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	Piece	CLERICAL TABLE	30		
		- Specifications (WDH): 1200 mm x 700 mm x 750 mm Wood Grain Surface Key-Lock Triple Side Drawer Lockable Central Drawer All-Metal Body Lockable Central Drawer Available Colors: Gray for Steel cabinet and Bavarian Beech for table top 25mm thick			
	Piece	EXECUTIVE TABLE	10		
		L Type, at least 5 feet in width, with Side Table, With 1 mobile pedestal in Beige steel cabinet Gauge 20, Black, with adjustable table glider			
	Piece	CONFERENCE TABLE	6		
		Specifications (WDH): 2,000 mm x 1000 mm x 750 mm Made from Melamine-Faced Chipboard Color: Gray			
	Piece	RECEPTION COUNTER TABLE	1		
		With (1) 3 fix drawer all in full extension in central lock mechanism and bar type handle With 2 Layer Open Shelves cabinet HPL Laminated finish, Gray With adjustable table glider			
		Approved Budget: PhP460,800.00			

Purpose: For office use.

Requested by:

Signature : _____

 Printed Name : **RHONNELL C. DACIO**
 Designation : **Administrative Officer V**

Approved by:

Signature : _____

JERRY C. LIZON
 Executive Director III