



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7704865
Procuring Entity NATIONAL BOOK DEVELOPMENT BOARD
Title Provision of Photography Services for the NBDB Annual Report
Area of Delivery Metro Manila

Solicitation Number:	JR No. 2021 040	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Photography Services	Date Published	20/05/2021
Approved Budget for the Contract:	PHP 200,000.00	Last Updated / Time	19/05/2021 16:25 PM
Delivery Period:	10 Day/s	Closing Date / Time	24/05/2021 17:00 PM
Client Agency:			
Contact Person:	Jayson B. Ramos Administrative Officer V 3rd & 4th Flr., Regalado Hive Bldg., Regalado Ave. Fairview, Quezon City Quezon City Metro Manila Philippines 63-02-5706198 jbramos9184@nbdb.gov.ph		

Description

1 LOT Professional service of Photographer for five (5) on-site shooting schedules from 27 May 2021 to 18 June 2021 at the NBDB, Regalado Hive Building, Fairview Park Subdivision, Fairview, Quezon City.

The supplier must bring its own equipment and supplies such as:

1. Professional camera/DLSR Camera;
2. Lighting equipment; and
3. White backdrop / green screen.

The supplier must have an active PHILGEPS registration.

Scope of work:

1. Three types (business attire, filipiniana, creative shot) portrait shots for Governing Board (9 pax), NBDB ManCom (9 pax), entire NBDB personnel (30 pax);
2. Two types (business attire and filipiniana) group photos for seven (7) divisions, digital composite will be done due to covid-19 restrictions;
3. The supplier must deliver raw and enhanced photos on USB / and to be uploaded to Google drive or any similar cloud storage system;

4. Special shoot locations in Metro Manila for Governing Board members, to include but not limited to, Makati, Taguig, City of Manila, Quezon City, and Pasig; and

5. Must observe IATF covid-19 protocols.

Deadline of the said deliverables is no later than ten (10) days after the actual photo shoot.

Approved budget: PHP200,000.00

Deadline: 24 May 2021 at 5:00 PM

Payment should be in government terms (billing statement to be sent to NBDB). Payment is bank-to-bank preferably Landbank. Otherwise, interbank charges would apply.

Other Information

You may email your quotation to Mr. Anthony John R. Balisi, Director I, through balisi.ajr@nbdb.gov.ph

Created by Jayson B. Ramos

Date Created 19/05/2021

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