



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8160862
Procuring Entity NATIONAL BOOK DEVELOPMENT BOARD
Title Rental of Technical and Livestreaming Equipment for the Book Nook Launching Ceremony
Area of Delivery Laguna

Solicitation Number:	JR No. 2021 081	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Audio and Visual Equipment	Date Published	06/11/2021
Approved Budget for the Contract:	PHP 80,000.00	Last Updated / Time	06/11/2021 00:00 AM
Delivery Period:	2 Day/s	Closing Date / Time	12/11/2021 13:00 PM
Client Agency:			
Contact Person:	Jayson B. Ramos Administrative Officer V 3rd & 4th Flr., Regalado Hive Bldg., Regalado Ave. Fairview, Quezon City Quezon City Metro Manila Philippines 63-02-85511590 jbramos9184@nbdb.gov.ph		

Description

1 LOT RENTAL OF TECHNICAL AND LIVESTREAMING EQUIPMENT FOR THE BOOK NOOK LAUNCHING CEREMONY. Further details and specifications can be found below.

Total Approved Budget:
 PHP 80,000.00 (GROSS)
 for 2 days including delivery, fuel, and tollgate

DESCRIPTION

Provision of technical and livestreaming equipment for the Book Nook Launching Ceremony

Date of delivery: November 23-24, 2021

Place of delivery: Book Nook Site, Carbern Village, Brgy. Anos, Los Baños, Laguna

SPECIFICATIONS

1. Equipment -2 units HD Camera with tripod and 2 cameraman
- 1 unit Laptop for Livestream
- 1 unit Lighting system
- 4 units professional grade wireless microphone

-1 unit digital audio mixer
-1 unit 14" LED tv monitor
-1 lot patch cables and extension
-3 units wireless communication set for Technical Director and cameraman -Standby power generator in case of power interruption

2. Technical Staff / Crew

-Must provide five (5) technical staff qualified to operate the various types of equipment relevant to the event

3. Health and Sanitation -Crew must present negative antigen results (antigen testing conducted within 24 hours prior to arrival to the event site) -Crew must be fully vaccinated (copy of vaccination card must be submitted to NBDB 2 days before the event) -Staff must adhere to IATF's current ruling on face shields, face masks -All equipment must be sanitized and disinfected -With disinfecting agents (alcohol, sanitizer) ready for use of crew

ARRANGEMENTS 1. Gas, toll fees and freight charges as applicable shall be shouldered by the contractor 2.

INGRESS: 23 November 2021 (Must be at the venue NOT LATER than 8AM)

3. Technical rehearsals on November 23, 2021 at 1PM 4. Food and accommodation of the technical crew during the period of the contract shall be shouldered by Contractor 5. Cost of Antigen tests must be shouldered by the Contractor 6. Permits shall be provided by the NBDB, as applicable 7. Contractor shall only follow instructions from the Project Manager assigned for the project. 8. EGRESS: 24 November 2021

DOCUMENTARY REQUIREMENTS

1. PhilGEPS Certificate of Registration
2. Mayor's or Business Permit
3. Omnibus Sworn Statement

PAYMENT TERMS

1. Indicate price validity & company TIN
2. Government Terms.
3. Payment is bank-to-bank, preferably Landbank of the Philippines. Otherwise, interbank charges will be shouldered by the Contractor.

Deadline for submission of quotations: 12 November 2021 (Friday) at 1:00 PM. Quotations may be sent at fmetd@nbdb.gov.ph.

Other Information

Quotations may be sent at fmetd@nbdb.gov.ph. Contact person for this requirement is Mr. Reynaldo S. Flores, Jr.

Created by Jayson B. Ramos

Date Created 05/11/2021

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