

(National Book Development Board) Annual Procurement Plan for FY 2022

Code (PAP)	Procurement Program/Project	PMO/End-User/In-charge	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Post	Submission/Opening	Notice of Award	Contract Signing		Total	MOOE	CO	
Human Resource Development Training and other related activities												
1000000000000000	Training/registration fees, airfare, accommodation, food etc.	AFSD	Small Value Procurement	Jan-Dec 2022				GoP	300,000.00	300,000.00		for various seminar to be attended by NBDB
Assessment & Planning Activities												
1000000000000000	3D2N Food, accommodation, teambuilding facilities and facilitator, food during travel, transportation, etc. (2.5 days x P2,000/day per pax)	AFSD	Small Value Procurement	May-Jul 2022				GoP	225,000.00	225,000.00		Mid-year Assessment 2022 & Team Building
1000000000000000	Transport service (bus)	AFSD	Small Value Procurement	May-Jul 2022				GoP	50,000.00	50,000.00		Mid-year Assessment 2022 & Team Building
1000000000000000	3D2N, food & accommodation, prizes, food during travel, transportation, etc.	AFSD	Small Value Procurement	Nov-Dec 2022				GoP	395,000.00	395,000.00		2022 Year-end Assessment, Employees' Night & Annual Planning 2023
1000000000000000	Transport service (bus)	AFSD	Small Value Procurement	Nov-Dec 2022				GoP	100,000.00	100,000.00		2022 Year-end Assessment, Employees' Night & Annual Planning 2023
Board Meetings												
1000000000000000	Food and refreshments for attendance to face-to-face meetings and other similar engagements, as applicable, and other related expenses	OTC	Small Value Procurement	Jun-Dec 2022				GoP	70,000.00	70,000.00		
1000000000000000	Room accommodation services and other related expenses	OTC	Small Value Procurement	Jun-Dec 2022				GoP	62,000.00	62,000.00		
1000000000000000	Airfare and land transportation expenses and other related expenses	OTC	Small Value Procurement	Jun-Dec 2022				GoP	175,000.00	175,000.00		
1000000000000000	Notarization of Secretary's Certificates, other legal documents, and other related expenses	OTC	Small Value Procurement	Jan-Dec 2022				GoP	12,000.00	12,000.00		
1000000000000000	Postage and Courier Services	OTC	Small Value Procurement	Jan-Dec 2022				GoP	12,000.00	12,000.00		
Other Office Functions												
1000000000000000	Food, priest's stipend, flowers, candles, fruit basket for mass offering, anniversary token, prizes, etc.	AFSD	Small Value Procurement	May-Jun 2022				GoP	115,000.00	115,000.00		for Anniversary celebration, etc.
Communication Expenses												
1000000000000000	Postage and Courier Services	AFSD	Small Value Procurement	Jan-Dec 2022				GoP	112,000.00	112,000.00		
1000000000000000	plan/ cellcards	OEO	Small Value Procurement	Quarterly				GoP	444,000.00	444,000.00		
1000000000000000	1-year subscription of landline	AFSD	Small Value Procurement	Dec 2021	2022			GoP	132,000.00	132,000.00		
1000000000000000	1-year subscription of internet	AFSD	Small Value Procurement	Dec 2021	2022			GoP	480,000.00	480,000.00		
Utility Expenses												

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				Advertisement/Post	Submission/Opening	Notice of Award	Contract Signing		Total	MOOE	CO	
1000000000000000	1-year supply and delivery of drinking water	A&F	Small Value Procurement	Jan-Dec 2022				GoP	88,000.00	88,000.00		
1000000000000000	1-year supply of tap water	A&F	Direct Contracting	Dec 2021		2022		GoP	68,000.00	68,000.00		
1000000000000000	1-year supply of electricity	A&F	Direct Contracting	Dec 2021		2022		GoP	1,973,000.00	1,973,000.00		
General Services												
1000000000000000	1-year supply of cleaning materials and 2 janitorial personnel	AFSD	Small Value Procurement	Dec 2021		Jan 2022		GoP	600,000.00	600,000.00		
1000000000000000	1-year contract of 1 security personnel	AFSD	Small Value Procurement	Dec 2021		Jan 2022		GoP	552,000.00	552,000.00		
1000000000000000	Other General Services	AFSD	Small Value Procurement	Feb 2022				GoP	228,000.00	228,000.00		
Rental												
1000000000000000	Rent of Office Space, Parking Lot, Association dues, security deposit and advances, if any	AFSD	Lease of Real Property	Jan 2022				GoP	10,603,000.00	10,603,000.00		
1000000000000000	Rental of Photocopier Machine	AFSD	Small Value Procurement	Dec 2021		2022		GoP	60,000.00	60,000.00		
Supplies and Materials and Equipment												
1000000000000000	Commonly-used Supplies available and not available in PS	All Divisions	Small Value Procurement	Jan-Dec 2022				GoP	420,000.00	420,000.00		
1000000000000000	Accountable Forms	AFSD	Small Value Procurement	Jan-Dec 2022				GoP	5,000.00	5,000.00		
1000000000000000	Nonaccountable Forms	AFSD	Small Value Procurement	Jan-Dec 2022				GoP	5,000.00	5,000.00		
1000000000000000	Gasoline, Brake Fluid, Distilled Water for NBDB vehicles for three (3) NBDB vehicles	AFSD	Small Value Procurement	Jan-Dec 2022				GoP	540,000.00	540,000.00		
1000000000000000	Other Supplies	AFSD	Small Value Procurement	Jan-Dec 2022				GoP	84,000.00	84,000.00		
1000000000000000	external hard drives	AFSD	Small Value Procurement	Feb 2022				GoP	5,000.00	5,000.00		
1000000000000000	Vitamins	AFSD	Small Value Procurement	Quarterly				GoP	233,000.00	233,000.00		
1000000000000000	Antigen Test Kits	AFSD	Small Value Procurement	Quarterly				GoP	567,000.00	567,000.00		
1000000000000000	laptops, printers, projector, etc.	AFSD	Small Value Procurement	Feb 2022				GoP	585,000.00		585,000.00	
Office Transfer Cost and retrofitting												
1000000000000000	supplies, trucking services, other related expenses	All Divisions	Small Value Procurement	Feb-Mar 2022				GoP	300,000.00	300,000.00		
1000000000000000	office retrofitting including new carpeting, cabinetry, countertops, comfort rooms, lighting, walls, wiring, plumbing, etc.	All Divisions	Small Value Procurement	Feb-Mar 2022				GoP	4,000,000.00		4,000,000.00	
Repairs & Maintenance												
1000000000000000	Laundry of seat cover, air freshener, radial tires, aircon cleaning, car battery, change oil, tune up, vulcanizing, vehicle repair, brakes, under chassis, shock absorbers, detailing, etc.	AFSD	Small Value Procurement	Jan-Dec 2022				GoP	156,000.00	156,000.00		for repair & maintenance of 3 NBDB vehicles

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1000000000000000	repair & maintenance of other property, plant and equipment, e.g. printer ink counter reset, etc.	AFSD	Small Value Procurement			Jan-Dec 2022		GoP	100,000.00	100,000.00		for repair & maintenance of other PPE
Other MOOE												
1000000000000000	transportation (PUV fare)	AFSD	Small Value Procurement			Jan-Dec 2022		GoP	89,000.00	89,000.00		
1000000000000000	editing software, video editing	AFSD	Small Value Procurement			Jan-Dec 2022		GoP	491,000.00	491,000.00		
1000000000000000	extraordinary and miscellaneous expenses	OEO	Small Value Procurement			Jan-Dec 2022		GoP	136,000.00	136,000.00		
1000000000000000	Office supplies provision and representation to COA	AFSD	Small Value Procurement			Jan-Dec 2022		GoP	10,000.00	10,000.00		
1000000000000000	Notarial Services	AFSD	Small Value Procurement			Jan-Dec 2022		GoP	35,000.00	35,000.00		
1000000000000000	Printing of Calling cards, Identification cards, rubber stamps, division signages, directional signs etc.	AFSD	Small Value Procurement			Jan-Dec 2022		GoP	15,000.00	15,000.00		
Taxes, Insurance Prem. And Other Fees												
1000000000000000	Renewal of licenses of NBDB vehicles, Taxes for Audit Tax Results, etc.	AFSD	Agency-Agency			Jan-Dec 2022		GoP	11,000.00	11,000.00		
1000000000000000	Insurance for Property, Plant and Equipment	AFSD	Agency-Agency			Jan-Dec 2022		GoP	60,000.00	60,000.00		
1000000000000000	Fidelity Bond of NBDB Accountable Officers	AFSD	Agency-Agency			Jan-Dec 2022		GoP	134,000.00	134,000.00		
Book Nook												
310100100001000	Service fees for Job Order (JO) workers, consultants, and other support personnel	PD				Jan-Dec 2022		GoP	3,163,870.00	3,163,870.00		for the conduct of Book Nook
310100100001000	Room accommodation services	PD	Small Value Procurement			Quarterly		GoP	440,000.00	440,000.00		for the conduct of Book Nook
310100100001000	Meals and snacks and other representation expenses	PD	Small Value Procurement			Quarterly		GoP	294,000.00	294,000.00		for the conduct of Book Nook
310100100001000	Fare, airfare, gasoline, toll fees, and per diem and other related expenses	PD	Small Value Procurement			Quarterly		GoP	400,000.00	400,000.00		for the conduct of Book Nook
310100100001000	Vehicle rental services	PD	Small Value Procurement			Quarterly		GoP	275,000.00	275,000.00		for the conduct of Book Nook
310100100001000	resource speakers, and subject matter experts for related trainings and engagements and other related expenses	PD	Direct Contracting			Quarterly		GoP	2,935,000.00	2,935,000.00		for the conduct of Book Nook
310100100001000	Printing of Book nook cards, sticker labels, envelopes, etc. and other related expenses	PD	Small Value Procurement			Mar 2022		GoP	120,000.00	120,000.00		for the conduct of Book Nook
310100100001000	Book cover materials such as plastic covers, tapes, bubble wraps, balikbayan boxes, etc. and other related expenses	PD	Small Value Procurement			Mar 2022		GoP	147,130.00	147,130.00		for the conduct of Book Nook

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310100100001000	Supplementary book packages	PD	Publing Bidding	Apr 2022				GoP	1,560,000.00	1,560,000.00		for the conduct of Book Nook
310100100001000	Book packages	PD	Publing Bidding	Apr-Jun 2022				GoP	12,800,000.00	12,800,000.00		for the conduct of Book Nook
310100100001000	Notarization of MOA/Us, contracts of services and other related expenses	PD	Small Value Procurement	Mar 2022				GoP	14,000.00	14,000.00		for the conduct of Book Nook
310100100001000	Shipping services of books and other collateral materials to Book Nook areas via land or air cargo, as applicable, sending of documents to partners to and from the NBDB office, and other related expenses	PD	Publing Bidding	Jun-August 2022				GoP	1,200,000.00	1,200,000.00		for the conduct of Book Nook
Book & Buy Program												
310100100001000	Airfare and other related expenses	BTDD	Small Value Procurement	Jun & Sep 2022				GoP	42,000.00	42,000.00		for Book & Buy Program
310100100001000	Meals, hotel accommodations, Per diem	BTDD	Small Value Procurement	Jun & Sep 2022				GoP	56,800.00	56,800.00		for Book & Buy Program
310100100001000	Printing of Tarpaulin, backdrops, stickers and polo shirts	BTDD	Small Value Procurement	Mar-Sep 2022				GoP	80,000.00	80,000.00		for Book & Buy Program
310100100001000	bond papers, printer toner/ ink, acrylic stands and other supplies	BTDD	Small Value Procurement	Mar-Sep 2022				GoP	20,000.00	20,000.00		for Book & Buy Program
310100100001000	Curated book grants	BTDD	Small Value Procurement	Mar-Sep 2022				GoP	800,000.00	800,000.00		for Book & Buy Program
310100100001000	Notary services for contracts, etc.	BTDD	Small Value Procurement	Mar-Aug 2022				GoP	1,200.00	1,200.00		for Book & Buy Program
Master Class												
310100100001000	Assistance for Master Classes implementation	PD		Apr-Oct 2022				GoP	1,128,600.00	1,128,600.00		for Master Class
310100100001000	Meals or snacks during meetings with CGI proponents	PD	Small Value Procurement	Apr-Oct 2022				GoP	6,000.00	6,000.00		for Master Class
310100100001000	Notarization of the MOA/MOU, Contract of Service (COS), and other related expenses	PD	Small Value Procurement	Apr-Jun 2022				GoP	1,000.00	1,000.00		for Master Class
310100100001000	certificate paper, holder, and other related expenses	PD	Small value procurement	Apr-Oct 2022				GoP	9,000.00	9,000.00		for Master Class
310100100001000	Postage and Courier Services	PD	Small Value Procurement	Apr-Oct 2022				GoP	1,000.00	1,000.00		for Master Class
310100100001000	Accreditation and other related requirements	PD	Agency-Agency	June 2022				GoP	350,000.00	350,000.00		for Master Class
310100100001000	Meals or snacks during meetings	PD	Small Value Procurement	Feb-Sept 2022				GoP	4,000.00	4,000.00		for Master Class
310100100001000	Notarization of the MOA/MOU, Contract of Service (COS), and other related expenses	PD	Small Value Procurement	Feb-Sept 2022				GoP	1,000.00	1,000.00		for Master Class
310100100001000	Postage and Courier Services	PD	Small Value Procurement	Feb-Sept 2022				GoP	1,000.00	1,000.00		for Master Class
Book Industry and Rights Summit												
310100100001000	Notarial fees on legal documents, etc.	BTDD	Small Value Procurement	Oct 2022				GoP	1,000.00	1,000.00		for Book Industry and Rights Summit

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310100100001000	Courier services for the mailing of Certificates and/or Materials of Resource and Other Speakers	BTDD	Small Value Procurement			Sep 2022		GoP	6,500.00	6,500.00		for Book Industry and Rights Summit
310100100001000	Resource and Other Speakers	BTDD	Small Value Procurement			Nov 2022		GoP	390,000.00	390,000.00		for Book Industry and Rights Summit
Philippine International Literary Festival (PILF)												
310100100001000	Resource speakers, professional artists, and/or authors during webcasts and related sessions	PD	Direct Contracting			February-Oct 2022		GoP	605,000.00	605,000.00		for the conduct of PILF
310100100001000	Job Order (JO) workers, professional hosts and artists, and other support personnel	PD				February-Oct 2022		GoP	268,000.00	268,000.00		for the conduct of PILF
310100100001000	Books for book club sessions	PD	Small Value Procurement			February-Oct 2022		GoP	16,000.00	16,000.00		for the conduct of PILF
310100100001000	Notarization of MOA/Us, contracts of services, and other related expenses	PD	Small Value Procurement			February-Oct 2022		GoP	3,000.00	3,000.00		for the conduct of PILF
310100100001000	Postage and courier expenses such as delivery of books and other related courier services	PD	Small Value Procurement			February-Oct 2022		GoP	8,000.00	8,000.00		for the conduct of PILF
Participation to Manila International Book Fair												
310100100001000	Notarial fees for contracts and/or other legal documents	BTDD	Small Value Procurement			Sep 2022		GoP	1,000.00	1,000.00		for participation in Manila International Book Fair
310100100001000	Postage, courier, etc.	BTDD	Small Value Procurement			Sep 2022		GoP	1,000.00	1,000.00		for participation in Manila International Book Fair
310100100001000	participation fee of exhibitors/publishers and book sellers	BTDD	Direct Contracting			Sep 2022		GoP	115,000.00	115,000.00		for participation in Manila International Book Fair
Mindanao and ASEAN Children's Festival												
310100100001000	Land transportation expenses, fare (pre, during and post) and other related expenses	PD	Small Value Procurement			Aug 2022		GoP	10,000.00	10,000.00		for the conduct of Mindanao and ASEAN Children's Festival
310100100001000	Airfare of 3 NBDB staff and 2 Resource Speakers	PD	Small Value Procurement			Sep 2022		GoP	75,000.00	75,000.00		for the conduct of Mindanao and ASEAN Children's Festival
310100100001000	Per diem of 3 NBDB staff to cover meals and incidental expenses (based on EO # 77; cluster 1)	PD	Small Value Procurement			Aug 2022		GoP	11,250.00	11,250.00		for the conduct of Mindanao and ASEAN Children's Festival
310100100001000	Hotel Accommodation (based on EO # 77; cluster 1)	PD	Small Value Procurement			Sep 2022		GoP	42,000.00	42,000.00		for the conduct of Mindanao and ASEAN Children's Festival
310100100001000	Meals and snacks during planning and evaluation meeting (pre, during, post)	PD	Small Value Procurement			Aug 2022		GoP	20,000.00	20,000.00		for the conduct of Mindanao and ASEAN Children's Festival
310100100001000	Meals and snacks during the main events festival inclusive of venue (AM snacks, lunch, PM snacks); consummable food from the venue	PD	Small Value Procurement			Sep 2022		GoP	180,000.00	180,000.00		for the conduct of Mindanao and ASEAN Children's Festival

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310100100001000	Snacks of children and companion during stotyelling sessions	PD	Small Value Procurement		Aug 2022			GoP	26,000.00	26,000.00		for the conduct of Mindanao and ASEAN Children's Festival
310100100001000	Resource speakers and storytellers	PD	Small Value Procurement		Sep 2022			GoP	150,000.00	150,000.00		for the conduct of Mindanao and ASEAN Children's Festival
310100100001000	Workshop kits composed of notebook, ballpen and pencil and other items	PD	Small Value Procurement		Jul-Aug 2022			GoP	5,000.00	5,000.00		for the conduct of Mindanao and ASEAN Children's Festival
310100100001000	Books for distribution after the storytelling sessions and as materials during the workshop	PD	Small Value Procurement		Aug 2022			GoP	18,000.00	18,000.00		for the conduct of Mindanao and ASEAN Children's Festival
310100100001000	Tarpaulin standee, tarpaulin backdrop, etc.	PD	Small Value Procurement		Jul 2022			GoP	5,000.00	5,000.00		for the conduct of Mindanao and ASEAN Children's Festival
310100100001000	Notarization of contracts of service of tapped resource speakers	PD	Small Value Procurement		Jul-Aug 2022			GoP	3,750.00	3,750.00		for the conduct of Mindanao and ASEAN Children's Festival
Book Shelf												
310100100001000	Grant of financial assistance/subsidy to qualified consignees to buy supplies and materials for bookcases, display cases, ornament displays, signages, paints office supplies;	BTDD			April-Oct 2022			GoP	850,000.00	850,000.00		for Book Shelf
310100100001000	Postage and courier services	BTDD	Small Value Procurement		Mar-Nov 2022			GoP	10,000.00	10,000.00		for Book Shelf
310100100001000	2 boxes of legal sized paper, 1 box of legal sized envelope, 2 toner cartridge for printer, sticky notes, and other supplies; t-shirt for the program	BTDD	Small Value Procurement		Mar-Oct 2022			GoP	50,000.00	50,000.00		for Book Shelf
310100100001000	Travel expenses site monitoring and grand opening	BTDD	Small Value Procurement		Jun & Nov 2022			GoP	50,000.00	50,000.00		for Book Shelf
310100100001000	Meals of project team and counterpart during coordinating meetings and at physical turnover of the grants	BTDD	Small Value Procurement		April-Oct 2022			GoP	17,000.00	17,000.00		for Book Shelf
310100100001000	Legal services/notarization of MOA	BTDD	Small Value Procurement		April-Oct 2022			GoP	3,000.00	3,000.00		for Book Shelf
310100100001000	Tarpaulin, backdrops	BTDD	Small Value Procurement		April-Oct 2022			GoP	20,000.00	20,000.00		for Book Shelf
International Fairs												
310100100001000	Airfare	PD	Small Value Procurement		Sep 2022			GoP	750,000.00	750,000.00		for International Fairs
310100100001000	Daily Subsistence Allowance	PD			Oct 2022			GoP	900,000.00	900,000.00		for International Fairs
310100100001000	Local Quarantine	PD	Small Value Procurement		Oct 2022			GoP	54,000.00	54,000.00		for International Fairs
310100100001000	Booth rental / booth production	PD	Direct Contracting		Feb 2022			GoP	3,225,000.00	3,225,000.00		for International Fairs
310100100001000	Design for booth, catalogue, other colaterals	PD	Small Value Procurement		Mar-Oct 2022			GoP	480,000.00	480,000.00		for International Fairs
310100100001000	Job Order for Project Management	PD			Feb 2022			GoP	752,400.00	752,400.00		for International Fairs

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310100100001000	Job Order for Booth Design Concept	PD				Mar 2022		GoP	410,000.00	410,000.00		for International Fairs
310100100001000	Job Order for Sales Representatives at FBM	PD				Oct 2022		GoP	135,000.00	135,000.00		for International Fairs
310100100001000	Catalogues, postcards, etc.	PD	Small Value Procurement			July-Aug 2022		GoP	200,000.00	200,000.00		for International Fairs
310100100001000	International Shipping	PD	Small Value Procurement			July -Sep 2022		GoP	200,000.00	200,000.00		for International Fairs
310100100001000	Local/International Meetings	PD	Small Value Procurement			Oct 2022		GoP	45,000.00	45,000.00		for International Fairs
310100100001000	Notarization	PD	Small Value Procurement			Oct 2022		GoP	2,000.00	2,000.00		for International Fairs
Translation Subsidy												
310100100001000	Translation subsidy	PD				June 2022		GoP	1,624,000.00	1,624,000.00		for Translation Subsidy
310100100001000	Job Order for Publishing Scout	PD				April-Oct 2022		GoP	432,000.00	432,000.00		for Translation Subsidy
310100100001000	Job Order for Rights Trade	PD				Oct 2022		GoP	1,374,000.00	1,374,000.00		for Translation Subsidy
Marketing Campaign												
310100100001000	Trade promotion related activities, website development, etc.	OEO				Mar-Dec 2022		GoP	1,534,500.00	1,534,500.00		
Creative Nation Grant												
310100100002000	Grant of financial assistance/subsidy to qualified stakeholders (CGIs) who participate in conferences or fairs related to book publishing, and those who conduct contests, conferences, and capacity-building activities related to book publishing	BTDD				Mar-Dec 2022		GoP	1,480,000.00	1,480,000.00		for Creative Nation Grant
310100100002000	Postage, courier, etc.	BTDD	Direct Contracting			Feb-Nov 2022		GoP	10,000.00	10,000.00		for Creative Nation Grant
310100100002000	2 boxes of legal sized paper, 1 box of legal sized envelope, 2 toner cartridge for printer, sticky notes, and other supplies	BTDD	Small Value Procurement			Feb-Nov 2022		GoP	5,000.00	5,000.00		for Creative Nation Grant
310100100002000	Notarial fees for legal documents, etc.	BTDD	Small Value Procurement			Feb-Nov 2022		GoP	5,000.00	5,000.00		for Creative Nation Grant
Creative and Publication Grant												
310100100002000	Grant of financial assistance/subsidy creative and publication	OEO				Mar-Dec 2022		GoP	2,156,000.00	2,156,000.00		for Creative and Publication grant
EO 226 Incentives												
310100100002000	Advertising of the approved implementing rules and regulations on NBDB EO 226 (CREATE Act) Incentives	BTDD				Mar 2022		GoP	100,000.00	100,000.00		for EO 226 Incentives
Grants for Independent and Regional Book Fairs												
310100100002000	Land transportation expenses, fare (pre, during and post) and other related expenses	BTDD	Small Value Procurement			April-Nov 2022		GoP	18,000.00	18,000.00		for Grants for Independent and Regional Book Fairs
310100100002000	Airfare of NBDB officers and staff during visit to the events proper	BTDD	Small Value Procurement			April-Nov 2022		GoP	50,000.00	50,000.00		for Grants for Independent and Regional Book Fairs

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				Advertisement/Post	Submission/Opening	Notice of Award	Contract Signing		Total	MOOE	CO	
310100100002000	Per diem of NBDB staff to cover hotel accommodation, meals and incidental expenses (based on EO # 77)	BTDD	Small Value Procurement	April-Nov 2022				GoP	30,000.00	30,000.00		for Grants for Independent and Regional Book Fairs
310100100002000	Meals and snacks of the project team and partners during planning and evaluation meeting (pre, during, post)	BTDD	Small Value Procurement	April-Nov 2022				GoP	15,000.00	15,000.00		for Grants for Independent and Regional Book Fairs
310100100002000	Provided to the lead organizers of the book fairs to subsidize the cost of participation of local publishers such as registration fees, booth/space setup fees, and meals and snacks; honoraria of resource speakers of various talks and workshops, prizes for contests, supplies and materials, snacks of participants, speakers & facilitators, marketing materials, collaterals, and other related expenses	BTDD						GoP	1,740,000.00	1,740,000.00		for Grants for Independent and Regional Book Fairs
310100100002000	Printing of terminal reports in magazine type format and other related expenses; tarpaulin, back drops and polo shirt for NBDB employees and stakeholders	BTDD	Small Value Procurement	Apr, Jun, Sep & Dec 2022				GoP	37,500.00	37,500.00		for Grants for Independent and Regional Book Fairs
310100100002000	Notarization of contracts of services, MOAs and other related expenses	BTDD	Small Value Procurement	Jun, Sep, & Dec 2022				GoP	1,500.00	1,500.00		for Grants for Independent and Regional Book Fairs
310100100002000	Postage and courier services for Sending of COS/MOA and other documents to and from the grant recipients, and other related expenses	BTDD	Small Value Procurement	Jun, Sep, & Dec 2022				GoP	3,000.00	3,000.00		for Grants for Independent and Regional Book Fairs
Great Trade Book Offset												
310100100002000	Grants for trade books for retail sale	BTDD		Feb-October 2022				GoP	990,000.00	990,000.00		for Great Trade Book Offset
310100100002000	Bond papers, printers, toners/ ink and other suppliers	BTDD	Small Value Procurement	Apr, Jul & Sep 2022				GoP	4,600.00	4,600.00		for Great Trade Book Offset
310100100002000	Notarized Contract of Services (COS) of between the NBDB and the grantee	BTDD	Small Value Procurement	Apr & Jul 2022				GoP	2,400.00	2,400.00		for Great Trade Book Offset
310100100002000	Postage and courier services for sending documents and other correspondence	BTDD	Small Value Procurement	Apr, Aug & Sep 2022				GoP	3,000.00	3,000.00		for Great Trade Book Offset
National Book Development Trust Fund (NBDTF)												

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				Advertise ment/Post	Submissio n/Opening	Notice of Award	Contract Signing		Total	MOOE	CO	
310100100002000	Advisory committee honorarium	PD	Direct Contracting		May 2022			GoP	281,000.00	281,000.00		for National Book Development Trust Fund (NBDTF)
310100100002000	Mailing of documents	PD	Small Value Procurement		Apr 2022			GoP	3,000.00	3,000.00		for National Book Development Trust Fund (NBDTF)
310100100002000	Food and snacks during local meeting /deliberation	PD	Small Value Procurement		May 2022			GoP	4,000.00	4,000.00		for National Book Development Trust Fund (NBDTF)
310100100002000	Notarial service	PD	Small Value Procurement		Apr 2022			GoP	2,000.00	2,000.00		for National Book Development Trust Fund (NBDTF)
National Children's Book Awards												
310100100002000	Fees for CGI implementation of NCBA	PD	Small Value Procurement		Jul 2022			GoP	198,000.00	198,000.00		for National Children's Book Awards
310100100002000	Meals or snacks during meetings with CGI proponent	PD	Small Value Procurement		Apr & Jun 2022			GoP	6,000.00	6,000.00		for National Children's Book Awards
310100100002000	Notarization of the MOA/MOU, Contract of Service (COS), and other related expenses	PD	Small Value Procurement		Apr 2022			GoP	1,000.00	1,000.00		for National Children's Book Awards
310100100002000	certificate paper, holder, and other related expenses	PD	Small Value Procurement		Jun 2022			GoP	2,000.00	2,000.00		for National Children's Book Awards
310100100002000	courier, postage, etc. (mailing of documents, certificates, and books)	PD	Small Value Procurement		May 2022			GoP	3,000.00	3,000.00		for National Children's Book Awards
National Book Awards												
310100100002000	judges	PD	Direct Contracting		Oct 2022			GoP	400,000.00	400,000.00		for National Book Awards
310100100002000	Trophy production (20 trophies); 20 regular trophies with metal plates	PD	Small Value Procurement		Oct 2022			GoP	70,000.00	70,000.00		for National Book Awards
310100100002000	Rental of Technical and Livestreaming Equipment	PD	Small Value Procurement		Nov 2022			GoP	69,000.00	69,000.00		for National Book Awards
310100100002000	Tech equipment (lights and audio)	PD	Small Value Procurement		Nov 2022			GoP	8,000.00	8,000.00		for National Book Awards
310100100002000	Meals or snacks during meetings	PD	Small Value Procurement		Jul-Oct 2022			GoP	7,500.00	7,500.00		for National Book Awards
310100100002000	Meals during Awarding night	PD	Small Value Procurement		Nov 2022			GoP	60,000.00	60,000.00		for National Book Awards
310100100002000	Notarial fees for MOAs, contracts, etc.	PD	Small Value Procurement		Jun 2022			GoP	1,000.00	1,000.00		for National Book Awards
310100100002000	courier, postage, etc. (mailing of documents, certificates, and books)	PD	Small Value Procurement		May-Jun 2022			GoP	3,000.00	3,000.00		for National Book Awards
310100100002000	Cash prize for winners @15,000 x 20 winners	PD						GoP	300,000.00	300,000.00		for National Book Awards
310100100002000	Printing of Tarpaulin (Stage Background - 8x10ft)	PD	Small Value Procurement		Oct 2022			GoP	4,000.00	4,000.00		for National Book Awards
310100100002000	Printing of Souvenir program/Catalog of winners and finalists - 200 pcs	PD	Small Value Procurement		Sep 2022			GoP	70,000.00	70,000.00		for National Book Awards
310100100002000	Parchment papers for certificates	PD	Small Value Procurement		Oct 2022			GoP	1,000.00	1,000.00		for National Book Awards

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310100100002000	Certificate holders	PD	Small Value Procurement					GoP	4,000.00	4,000.00		for National Book Awards
310100100002000	Glue tack, photo paper, sticker paper, sign pens, guestbooks, ribbon, ringbinders etc.	PD	Small Value Procurement			Oct 2022		GoP	2,500.00	2,500.00		for National Book Awards
Professional Textbook Subsidy												
310100100003000	Grants for textbooks and reference materials for retail sales	BTDD				Jul-Nov 2022		GoP	825,000.00	825,000.00		for Professional Textbook Subsidy
310100100003000	Bond papers, printer toner/ ink, and other suppliers	BTDD	Small Value Procurement			May-Nov 2022		GoP	3,000.00	3,000.00		for Professional Textbook Subsidy
310100100003000	Notarized Contract of Services (COS) of between the NBDB and the grantee	BTDD	Small Value Procurement			Jun, Jul & Nov 2022		GoP	2,000.00	2,000.00		for Professional Textbook Subsidy
310100100003000	Delivery fee for sending documents and other correspondence	BTDD	Small Value Procurement			Jul, Sep & Nov 2022		GoP	2,000.00	2,000.00		for Professional Textbook Subsidy
Accreditation of CGI												
310100100003000	Advertising of the approved implementing rules and regulations on NBDB CGI accreditation	BTDD	Small Value Procurement			Jan-Mar 2022		GoP	100,000.00	100,000.00		for Accreditation of CGI
310100100003000	Printing of Tarpaulin NBDB CGI Accreditation Process	BTDD	Small Value Procurement			Mar 2022		GoP	7,000.00	7,000.00		for Accreditation of CGI
310100100003000	Courier services for the mailing of NBDB Certificates of Accreditation for registrants residing outside Metro Manila	BTDD	Small Value Procurement			Jan-Dec 2022		GoP	10,000.00	10,000.00		for Accreditation of CGI
310100100003000	Supplies and materials for NBDB CGI Accreditation/documentation	BTDD	Small Value Procurement			Jan-Dec 2022		GoP	15,000.00	15,000.00		for Accreditation of CGI
Industry Collaterals												
310100100003000	Job Order for creative digital design and elements, etc.	PD	Small Value Procurement			Jan 2022		GoP	205,245.00	205,245.00		for Industry Collaterals
Registration and Accreditation of Stakeholders												
310100100003000	Advertising of the approved revision of the implementing rules and regulations on NBDB online registration	BTDD	Small Value Procurement			May-Jul 2022		GoP	100,000.00	100,000.00		For Registration and accreditation of stakeholders, book donation, kapihan sessions, etc.
310100100003000	Job Order (Administrative Assistants)	BTDD				Feb 2022		GoP	244,824.00	244,824.00		For Registration and accreditation of stakeholders, book donation, kapihan sessions, etc.
310100100003000	Printing of NBDB Certificate of Registration Papers	BTDD	Small Value Procurement			Feb & Jul 2022		GoP	50,000.00	50,000.00		For Registration and accreditation of stakeholders, book donation, kapihan sessions, etc.


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				Advertise ment/Post	Submissio n/Opening	Notice of Award	Contract Signing		Total	MOOE	CO	
310100100003000	Printing of Tarpaulin for Citizen's Charter / NBDB Registration Process	BTDD	Small Value Procurement		Apr 2022			GoP	7,000.00	7,000.00		For Registration and accreditation of stakeholders, book donation, kapihan sessions, etc.
310100100003000	Courier services for the mailing of NBDB Certificates of Registration for registrants residing outside Metro Manila	BTDD	Small Value Procurement		Jan-Dec 2022			GoP	75,000.00	75,000.00		For Registration and accreditation of stakeholders, book donation, kapihan sessions, etc.
310100100003000	Supplies and materials for NBDB registration / documentation	BTDD	Small Value Procurement		Jan-Dec 2022			GoP	60,000.00	60,000.00		For Registration and accreditation of stakeholders, book donation, kapihan sessions, etc.
310100100003000	Google drive storage for one (1) year	BTDD	Small Value Procurement		Jan 2022			GoP	10,000.00	10,000.00		For Registration and accreditation of stakeholders, book donation, kapihan sessions, etc.
Monitoring and Evaluation												
310100100003000	Travel Expenses (Fare & other expenses during book nook site inspection)	PRED	Small Value Procurement		Jun-Dec 2022			GoP	120,000.00	120,000.00		for monitoring and evaluation
310100100003000	Job Order (Project Evaluation Officer)	PRED			Feb 2022			GoP	307,812.00	307,812.00		for monitoring and evaluation
Industry Research and Data Gathering and Surveys												
310100100003000	Survey and researchers	OEO	Small Value Procurement		Apr 2022			GoP	1,624,616.00	1,624,616.00		
Coordinated Action Plan												
310100100003000	Researchers (1 research associate)	PRED			Apr 2022			GoP	302,175.00	302,175.00		for Coordinated Action Plan
310100100003000	Highly technical consultants who can offer high-level feedback to methodology, framework, and analysis.	PRED	Small Value Procurement		Jun, Sep & Dec 2022			GoP	600,000.00	600,000.00		for Coordinated Action Plan
310100100003000	Roundtable - Programming cost (venue and consumables, small supplies) to produce a series of roundtable discussions or FGDs with stakeholders	PRED	Small Value Procurement		Sep-Oct 2022			GoP	100,000.00	100,000.00		for Coordinated Action Plan
Textbook Publishing Process Research												
310100100003000	Researcher (1 research associate)	PRED			May 2022			GoP	374,328.00	374,328.00		for Textbook Publishing Process Research
310100100003000	Highly technical consultants who can offer high-level feedback to methodology, framework, and analysis.	PRED	Small Value Procurement		Jun, Sep & Dec 2022			GoP	420,000.00	420,000.00		for Textbook Publishing Process Research


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310100100003000	Estimated cost of field research travel for project team (3 persons)	PRED	Small Value Procurement	Aug 2022				GoP	180,000.00	180,000.00		for Textbook Publishing Process Research
	Total								79,662,000.00	75,077,000.00	4,585,000.00	

Note:
 AFSD- Administrative and Financial Services Division
 PD - Programs Division
 BTDD - Business and Trade Development Division
 PRED - Policy, Research and Evaluation Division
 OEO - Office of the Executive Officer
 OTC - Office of the Chairman

Prepared by BAC Secretariat:


 Mariden B. Balbona

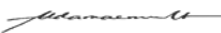

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