



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8716057  
**Procuring Entity** NATIONAL BOOK DEVELOPMENT BOARD  
**Title** Vehicle Rental for the Book Nook Project 2022 Site Visit and Inspection  
**Area of Delivery**

<b>Solicitation Number:</b>	JR No. 2022037	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Transportation and Communications Services	<b>Date Published</b>	01/06/2022
<b>Approved Budget for the Contract:</b>	PHP 68,000.00	<b>Last Updated / Time</b>	01/06/2022 00:00 AM
<b>Delivery Period:</b>	8 Day/s	<b>Closing Date / Time</b>	06/06/2022 11:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Jayson B. Ramos Administrative Officer V 3rd & 4th Flr., Regalado Hive Bldg., Regalado Ave. Fairview, Quezon City Quezon City Metro Manila Philippines 63-02-85511590  jbramos9184@nbdb.gov.ph		

#### Description

1 LOT VEHICLE RENTAL FOR THE BOOK NOOK PROJECT 2022 SITE VISIT AND INSPECTION FOR JUNE 8-15, 2022. Further details and specifications can be found below.

TOTAL APPROVED BUDGET: 68,000.00

#### DESCRIPTION

Rental of one (1) unit 4x4 SUV vehicle with designated driver for official use of the Book Nook Team in monitoring and inspecting selected Book Nook sites in Mindanao.

#### TERMS OF REFERENCE

Condition of the vehicle

- 2015 unit and above
- Can accommodate minimum of 4 adult passengers with physical distancing
- Diesel or gasoline with AT/M transmission
- Clean, safe and comfortable. Has a working airconditioning unit and dash camera.
- With an in-force comprehensive insurance
- With disinfecting agent in place such as alcohol or sanitizer
- Registered for operation during the period of the contract, with registration documentation in the vehicle/ number

plates affixed to the vehicle as required by the law

#### REQUIREMENTS FOR THE DRIVER

1. Holder of Professional Driver's License;
2. Has five (5) years work experience as driver;
3. Has safe and clean driving record;
4. Knowledgeable and trained in basic car operation, maintenance and troubleshooting
5. Familiar with local routes and destinations;
6. Properly attired during the hours of operation;
7. Observe the rules of the road at all times;
8. Observe basic courtesy to passengers, fellow motorists, and road authorities at all times.

#### ARRANGEMENTS

1. Car maintenance, fuel consumption and toll fees should be shouldered by the contractor;
2. Vehicle shall be registered for operation during the period of the contract, with registration documentation in the vehicle/ number plates affixed to the vehicle as required by the law; and
3. Meals, snacks, and accommodation for the driver during the period of the contract shall be shouldered by NBDB.

#### DURATION OF CONTRACT

JUNE 8-15, 2022 (8 days)

PLACES TO BE VISITED may include but are not limited to the following:

1. Book Nook South Upi, Maguindanao
2. Book Nook Upi, Maguindanao
3. Book Nook Tugaya, Lanao del Sur
4. Book Nook Jose Abad Santos, Davao Occidental

#### DOCUMENTARY REQUIREMENTS

1. Philgeps number or Certificate of Registration
2. Mayor's or Business Permit
3. Scanned copy of the Driver's License of the assigned driver for this contract.
4. Proof of registration of the assigned vehicle for this contract.

#### QUOTATION AND PAYMENT TERMS

1. Address your quotation to :  
Charisse Aquino Tugade  
NBDB Executive Director III
2. Indicate company TIN in your quotation
3. Payment is under government terms (gross amount, send bill)
4. Payment is bank to bank, preferably Landbank of the Philippines. Otherwise interbank charges will be shouldered by the contractor.

Deadline of submission: You may email your quotation at [booknook@nbdb.gov.ph](mailto:booknook@nbdb.gov.ph) on or before June 6, 2022 at 11am

#### Other Information

You may email your quotation at [booknook@nbdb.gov.ph](mailto:booknook@nbdb.gov.ph) (cc: [vnicondemus@nbdb.gov.ph](mailto:vnicondemus@nbdb.gov.ph)) or call 0917-627-8350 for queries.

**Created by** Jayson B. Ramos

**Date Created** 31/05/2022

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