



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8716349  
**Procuring Entity** NATIONAL BOOK DEVELOPMENT BOARD  
**Title** Provision of Videographer & Photographer Services for BookNook Project 2022 Site Visit & Inspection

#### Area of Delivery

<b>Solicitation Number:</b>	JR No. 2022039	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Video Production Services		
<b>Approved Budget for the Contract:</b>	PHP 65,000.00	<b>Document Request List</b>	1
<b>Delivery Period:</b>	8 Day/s		
<b>Client Agency:</b>		<b>Date Published</b>	01/06/2022
<b>Contact Person:</b>	Jayson B. Ramos Administrative Officer V 3rd & 4th Flr., Regalado Hive Bldg., Regalado Ave. Fairview, Quezon City Quezon City Metro Manila Philippines 63-02-85511590  jbramos9184@nbdb.gov.ph	<b>Last Updated / Time</b>	01/06/2022 00:00 AM
		<b>Closing Date / Time</b>	06/06/2022 11:00 AM

#### Description

1 LOT PROFESSIONAL SERVICE OF VIDEOGRAPHER AND PHOTOGRAPHER FOR THE BOOK NOOK PROJECT 2022 SITE VISIT AND INSPECTION FOR JUNE 8-15, 2022 IN SELECT BOOK NOOK SITES IN MINDANAO. Further details and specifications can be found below.

Purpose: Video and Photo Documentation of select Book Nook sites during monitoring and site visit. Outputs will be used for marketing and promotions as well.

TOTAL APPROVED BUDGET: 65,000.00

#### TERMS OF REFERENCE

- The supplier must provide the following:
  - 1 Full Frame Mirrorless Video Camera with lens
  - 1 Secondary Video-Camera with stabilizer, boom and wireless lapel mic
  - 1 Tripod
  - Two-color lighting system with foldable umbrella
  - At least 2 Personnel on site

2. The supplier must be based in Koronadal City

#### SITES TO BE VISITED

1. Book Nook South Upi, Maguindanao
2. Book Nook Upi, Maguindanao
3. Book Nook Tugaya, Lanao del Sur
4. Book Nook Jose Abad Santos, Davao Occidental

#### ARRANGEMENT

1. Meals, snacks, and room accomodation for videographer and photographer will be shouldered by NBDB.
2. Memory storage for video and photo documentation will be provided by NBDB

#### QUOTATION AND PAYMENT TERMS

1. Address your quotation to :  
Charisse Aquino Tugade  
NBDB Executive Director III
2. Indicate company TIN in your quotation
3. Payment is under government terms (gross amount, send bill)
4. Payment is bank to bank, preferably Landbank of the Philippines. Otherwise interbank charges will be shouldered by the contractor.

Deadline of submission: You may email your quotation at [booknook@nbdb.gov.ph](mailto:booknook@nbdb.gov.ph) on or before June 6, 2022 at 11am

#### Other Information

You may email your quotation at [booknook@nbdb.gov.ph](mailto:booknook@nbdb.gov.ph) (cc: [vnicedemus@nbdb.gov.ph](mailto:vnicedemus@nbdb.gov.ph)) or call 0917-627-8350 for queries.

**Created by** Jayson B. Ramos

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